



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

October 17, 2011

Residential Opportunities, Inc.  
1100 South Rose Street  
Kalamazoo, MI 49001

RE: Application #: AS390314010  
Hill an Brook AFC  
2702 Hill an Brook Dr.  
Portage, MI 49024

Dear Residential Opportunities, Inc.:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (269) 337-5066.

Sincerely,

Susan Gamber, Licensing Consultant  
Bureau of Children and Adult Licensing  
322 E. Stockbridge Ave  
Kalamazoo, MI 49001  
(269) 337-5028

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AS390314010

**Applicant Name:** Residential Opportunities, Inc.

**Applicant Address:** 1100 South Rose Street  
Kalamazoo, MI 49001

**Applicant Telephone #:** (269) 343-3731

**Administrator/Licensee Designee:** Scott Schrum, Licensee Designee

**Name of Facility:** Hill an Brook AFC

**Facility Address:** 2702 Hill an Brook Dr.  
Portage, MI 49024

**Facility Telephone #:** (269) 488-0977  
06/15/2011

**Application Date:**

**Capacity:** 6

**Program Type:** MENTALLY ILL  
DEVELOPMENTALLY DISABLED  
PHYSICALLY HANDICAPPED

## II. METHODOLOGY

|            |  |
|------------|--|
| 06/15/2011 | Enrollment   |
| 06/21/2011 | Lic. Unit file referred for criminal history review<br>Red Screens - AS390011375 & AS390243303 |
| 06/22/2011 | Contact - Document Sent<br>Rule & ACT Books  |
| 06/22/2011 | File Transferred To Field Office<br>Kalamazoo  |
| 06/27/2011 | Application Incomplete Letter Sent   |
| 09/23/2011 | Inspection Completed On-site   |
| 10/10/2011 | Application Complete/On-site Needed  |
| 10/10/2011 | Inspection Completed-BCAL Full Compliance  |

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

This is a ranch style home with basement located in a subdivision in Portage. Water and sewage disposal are connected to city lines. The city of Portage provides fire and other emergency services.

The applicant has done extensive renovation on this home to make a new addition that is handicap accessible. This addition contains three single bedrooms, and a bathroom with a roll in shower. The common living areas include a family room, a kitchen, dining room, and living room. The kitchen will be accessible to residents only with staff supervision for safety purposes. The home contains three additional single occupancy bedrooms and a second bathroom with standard tub/shower fixtures.

This home has two ramps, one in front from the driveway entering directly into the house. The second ramp comes off of a deck to the back yard. The ramp ends at the back yard and does not circle around the house. The house has a large back yard with a perimeter fence.

The basement contains the heating plant with the required floor separation. Employee office space will be contained in the basement, but residents will not utilize the basement. The main level contains laundry facilities.

The applicant has provided evidence that ROI has purchased this house and property and can grant permission for inspections and licensing.

This facility has a hard wired interconnected smoke detection system.

### **B. Program Description**

This facility is being licensed to replace another one of the applicant's licensed facilities which has an outdated physical plant.

The program and admission statements document that they provide services to individuals with disabilities under specialized contract with Kalamazoo County Community Health & Substance Abuse Services. Hill and Brook is one of several homes licensed to ROI. This home will accept men and women who are at least 18 years of age.

ROI is a long standing nonprofit corporation with a board of directors. Scott Schrum is executive director and licensee designee. Adrian Strebs will be the home manager/administrator. Both Mr. Schrum and Mr. Strebs have documented compliance with all requirements for designee and administrator, including Good Moral Character, physical health and TB test, and educational qualifications.

This facility will be staffed with 24 hour awake staff. The staffing ratio is expected to be a minimum of two staff to six residents during all awake shifts, and one awake staff on overnight shifts. ROI has an extensive training program for employees which is approved by Community Health.

ROI has numerous licensed facilities and employees are well aware of licensing rules and documentation requirements. Technical assistance is available should questions arise.

### **C. Rule/Statutory Violations**

This facility has been found to be in full compliance with all applicable rules. Quality of care rules will be evaluated during the temporary license period.

**IV. RECOMMENDATION**

I recommend issuance of a temporary small group home license for a maximum of six residents.

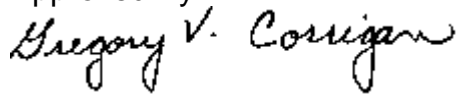


Susan Gamber  
Licensing Consultant

October 17, 2011

Date

Approved By:



Gregory V. Corrigan  
Area Manager

October 17, 2011

Date