



RICK SNYDER  
GOVERNOR

State of Michigan  
DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING



MAURA D. CORRIGAN  
DIRECTOR

September 7, 2011

Karen LaFave  
Adult Learning Systems - UP, Inc  
290 Rublien St, Suite F  
Marquette, MI 49855

RE: Application #: AM170306632  
Cedar Street Home  
931 Cedar St.  
Sault Ste. Marie, MI 49783

Dear Ms. LaFave:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 8 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (906) 226-4171.

Sincerely,

Laura Dupras, Licensing Consultant  
Bureau of Children and Adult Licensing  
Suite B  
1504 W. Washington  
Marquette, MI 49855-3118  
(906) 228-0846

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES  
BUREAU OF CHILDREN AND ADULT LICENSING  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** AM170306632

**Applicant Name:** Adult Learning Systems - UP, Inc

**Applicant Address:** 290 Rublien St, Suite F  
Marquette, MI 49855

**Applicant Telephone #:** (906) 228-7370

**Administrator/Licensee Designee:** Karen LaFave, Designee

  

**Name of Facility:** Cedar Street Home

**Facility Address:** 931 Cedar St.  
Sault Ste. Marie, MI 49783

**Facility Telephone #:** (906) 635-3025  
02/03/2010

**Application Date:**

**Capacity:** 8

**Program Type:** MENTALLY ILL  
DEVELOPMENTALLY DISABLED  
PHYSICALLY HANDICAPPED  
TRAUMATICALLY BRAIN INJURED

## II. METHODOLOGY

02/03/2010	Enrollment
02/04/2010	Application Incomplete Letter Sent
02/18/2010	Application Complete/On-site Needed
02/26/2010	Application Incomplete Letter Sent
03/16/2010	BFS Plan review completed.
03/16/2010	Contact - Telephone call made
04/08/2010	Inspection Completed-Env. Health : A
04/13/2010	Contact - Telephone call made Paul Benedict, OFS.
10/08/2010	Contact - Face to Face
10/26/2010	Contact - Telephone call received HBH Residential Supervisor
10/26/2010	Contact - Document Received
10/26/2010	Contact - Telephone call made
10/26/2010	Contact - Document Received Confirms installation of wiring to code/ safe installation.
08/25/2011	Inspection Completed-Fire Safety : A
09/02/2011	Inspection Completed On-site
09/02/2011	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Physical Description of Facility

The Cedar St Home is a ranch style home with 4 resident bedrooms. The home has 2 full bathrooms, living room, dining room, kitchen, office laundry room and 2 car attached garage. The facility is located in a residential neighborhood which is where an old elementary school yard used to be located. The large back yard is fenced in and is joined by the back yard of another adult foster care home.

The heating plant is located in a crawl space under the facility and can be accessed through the garage. The home is equipped with a sprinkler system and an interconnected smoke detection system. **No storage is permitted in the crawl space.**

Two of the resident bedrooms are 175 square feet and the other two bedrooms are 182 square feet. All four rooms have large walk in closets and all rooms are large enough for double occupancy. The home is equipped with approved ramps at two required mean of egress and is approved for wheelchair dependent adults.

The home was approved for a capacity of 8 residents by the City of Sault Ste Marie on 8/3/2009. The home is owned by Hiawatha Behavioral Health and the right to occupy the home is given to Adult Learning Systems.

## **B. Program Description**

Adult Learning Systems – U.P. is a non-profit corporation that provides residential services for adults with special needs including developmental disabilities and mental illness. The corporation currently has 17 facilities through out the Upper Peninsula of Michigan. The corporation has provided all of the required documentation including the admission policy, discharge policy, organizational charts, financial statements and the policy and procedure manual.

Karen LaFave is the Licensee Designee authorized to act in behalf of the corporations and Alan Boike is the administrator for the facility. All required documents are on file including the record clearances, medical clearances, TB screening and training requirements.

The home was licensed previously as a small group home with a capacity of 6 residents. The home is opening a new license as a medium group home with a capacity of 8 residents. The home will continue to have a special certification and has contracted with Hiawatha Behavioral Health to provide case management. ALS –U.P. has completed the application for special certification and will be granted temporary approval effective the date of the original license issuance.

ALS-U.P. is adhering to the policy of ensuring good moral character of all of the direct care staff, volunteers and administrators.

The licensee is fully aware of resident funds and valuables record keeping requirements and agrees to abide by the requirements.

All required resident services including medical care facilities, specialized programs, shopping, recreation, and routine community based social activities. The home provides transportation with a passenger van which is wheelchair accessible.

## **C. Rule/Statutory Violations**

The facility is found to be in full compliance.

**IV. RECOMMENDATION**

I recommend issuance of a temporary license to this AFC adult medium group home with a capacity of 8 residents.



09/07/11

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Laura Dupras  
Licensing Consultant

Date

Approved By:



09/07/2011

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Deborah Clark  
Area Manager

Date