



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

July 19, 2010

Julie Majeske
Tuscola Behavioral Health System
323 N. State Street
P. O. Box 239
Caro, MI 48723

RE: Application #: AS790309069
Maple Ridge Home
1851 Dixon Road
Caro, MI 48723

Dear Ms. Majeske:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (989) 758-2717.

Sincerely,

Ronald R. Verhelle, Licensing Consultant
Bureau of Children and Adult Licensing
1919 Parkland Drive
Mt. Pleasant, MI 48858-8010
(989) 772-8474

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS790309069
Applicant Name:	Tuscola Behavioral Health System
Applicant Address:	323 N. State Street P. O. Box 239 Caro, MI 48723
Applicant Telephone #:	(989) 673-6191
Licensee Designee:	Julie Majeske
Administrator:	Victor Gomez
Name of Facility:	Maple Ridge Home
Facility Address:	1851 Dixon Road Caro, MI 48723
Facility Telephone #:	(989) 673-5809
Application Date:	06/23/2010
Capacity:	6
Responsible Agency:	Tuscola Behavioral Health System
Program Type:	MENTALLY ILL DEVELOPMENTALLY DISABLED

II. METHODOLOGY

06/23/2010	Enrollment Application Received.
07/01/2010	Application Complete On-site Inspection Scheduled.
07/ /2010	Inspection Completed - Environmental Health: A
07/12/2010	Inspection Completed On-site Substantial Compliance.
07/14/2010	Inspection Completed On-site Full Compliance.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

The property located at 1851 Dixon Rd., Caro, Michigan 48723, is owned by Tuscola County Community Mental Health Authority. This property is situated near Caro on a paved road. There is ample parking space on the premises.

The Maple Ridge Home is a one-story brick ranch with a fenced in back yard. This home contains a spacious living room, dining room, kitchen with an alcove, two offices, two semi-private bedrooms, two private bedrooms, two full bathrooms, utility room, pantry, and furnace room. The capacity of this home will enable six developmentally disabled and or mentally ill male or female residents to utilize two semi-private and two private bedrooms. The home is heated with natural gas and is air-conditioned. This home has a private well and septic system. This home is barrier-free and wheelchair users can be accepted for admission with assurances of adequate staffing.

The Maple Ridge Home has one natural gas furnace located on the main floor. The furnace room is separated from the remainder of the home by a one and three quarters inch solid core door with an automatic closing device and positive latching hardware. The furnace was inspected by Newton-Johnson Plumbing and Heating on July 9, 2010, and determined fully operational. This home is also equipped with an interconnected, hardwired smoke detection system with battery backup which was inspected by B's Electric on June 14, 2010, and is fully operational.

Resident bedrooms were measured during the on-site inspection and have the following dimensions:

Bedroom #	Room Dimensions	Total Square Footage	Total Resident Beds
1	10' x 9' 10"	98.30	1
2	13' 8" x 13' 8"	186.60	2

3	14'x 11' 6"	161.00	2
4	7' 8' x 10' 2" & 3' 4" x 8' 5"	105.2	1

The living, dining, and sitting room areas measure a total of 674.34 square feet of living space. This exceeds the minimum of 35 square feet per resident requirement.

Based on the above information, it is concluded that this facility can accommodate **six (6)** residents. It is the licensee's responsibility not to exceed the facility's licensed capacity.

The Tuscola County Health Department determined the Maple Ridge Home to be in full compliance with the Environmental Health Rules for Adult Foster Care Small Group Homes on July 6, 2010.

This licensing consultant determined the Maple Ridge Home to be in full compliance with the Fire Safety Rules and Maintenance of Premises Rules for Adult Foster Care Small Group Homes on July 14, 2010.

Emergency medical, social, educational, and recreation services are available within the City of Caro. This would include a hospital, mental health clinic, aging services, community education programs, and recreation programs.

B. Program Description

Admission and discharge policies, program statement, refund policy, personnel policies, and standard procedures for the facility were reviewed and accepted as written. The applicant's licensee designee, Julie Majeske intends to provide 24-hour supervision, protection and personal care to **six (6)** male or female adults whose diagnosis is developmentally disabled or mentally impaired, in the least restrictive environment possible. The program will include social interaction skills, personal hygiene, personal adjustment skills, and public safety skills. A personal behavior support plan will be designed and implemented for each resident's social and behavioral developmental needs. If required, behavioral intervention and crisis intervention programs will be developed as identified in the assessment plan. These programs shall be implemented only by trained staff, and only with the prior approval of the resident, guardian, and the responsible agency.

Tuscola Behavioral Health System will provide all transportation for program and medical needs. The Maple Ridge Home will make provision for a variety of leisure and recreational equipment. It is the intent of this home to utilize local community resources including public schools and libraries, local museums, shopping centers, and local parks.

C. Applicant and Administrator Qualifications

Tuscola Behavioral Health System has sufficient financial resources to provide for the adequate care of the residents as evidenced by a review of the applicant's financial and the budgetary statements submitted to operate the adult foster care facility.

Tuscola Behavioral Health System has submitted documentation appointing **Julie Majeske** as licensee designee for this home and **Victor Gomez** as the Administrator of this home.

A licensing record clearance request was completed with no lein convictions recorded for the licensee designee, Julie Majeske, and the administrator, Victor Gomez. Ms. Majeski and Mr. Gomez submitted a medical clearance request with statements from a physician documenting their good health and current TB-tine negative results.

The licensee designee, Julie Majeske, and the administrator Victor Gomez, have provided documentation to satisfy the qualifications and training requirements identified in the administrative group home rules.

The staffing pattern for the original license of this six-bed facility is adequate and includes a minimum of at least one staff - to- six residents per shift. All staff shall be awake during sleeping hours.

Julie Majeske acknowledged an understanding of the training and qualification requirements for direct care staff prior to each person working in the home in that capacity or being considered as part of the staff -to- resident ratio.

Julie Majeske acknowledged an understanding of her responsibility to assess the good moral character of employees and contractors who have regular, ongoing, "direct access" to residents or the resident information or both. The licensing consultant provided technical assistance on the process for obtaining criminal record checks utilizing the Michigan Long Term Care Partnership website (www.miltcpartnership.org), L-1 Identity Solutions™ (formerly Identix ®), and the related documents required to be maintained in each employees record to demonstrate compliance.

Julie Majeske acknowledged an understanding of the administrative rules regarding medication procedures and that only those direct care staff that have received medication training and have been determined competent by the licensee, can administer medication to residents. In addition, Ms. Majeske has indicated that resident medication will be stored in a **locked cabinet** and that daily medication logs will be maintained on each resident receiving medication.

Julie Majeske acknowledged her responsibility to obtain all required documentation and signatures that are to be completed prior to each direct care staff or volunteer working with residents. In addition, Ms. Majeske acknowledged her responsibility to maintain a current employee record on file in the home for the licensee, administrator, and direct

care staff or volunteer and the retention schedule for all of the documents contained within each employee's file.

Julie Majeske acknowledged an understanding of the administrative rules regarding informing each resident of their resident rights and providing them with a copy of those rights. Julie Majeske indicated that it is her intent to achieve and maintain compliance with these requirements.

Julie Majeske acknowledged an understanding of the administrative rules regarding the written and verbal reporting of incidents and accidents and the responsibility to conduct an immediate investigation of the cause. Ms. Majeske indicated her intention to achieve and maintain compliance with the reporting and investigation of each incident and accident involving a resident, employee, and/or visitor.

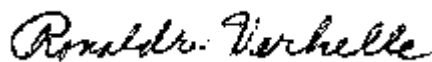
Julie Majeske acknowledged an understanding of the administrative rules regarding the handling of resident funds and valuables and intends to comply.

Julie Majeske acknowledged her responsibility to obtain all of the required forms and signatures that are to be completed prior to, or at the time of each resident's admission to the home as well as the required forms and signatures to be completed for each resident on an annual basis. In addition, Ms. Majeske acknowledged her responsibility to maintain a current resident record on file in the home for each resident and the retention schedule for all of the documents contained within each resident's file.

Julie Majeske acknowledged her responsibility to provide a written discharge notice to the appropriate parties when a 30-day or less than 30-day discharge is requested.

IV. RECOMMENDATION

The applicant was in compliance with the licensing act and applicable administrative rules at the time of licensure.

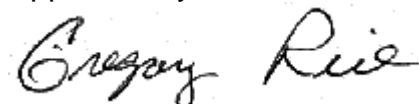


July 14, 2010

Ronald R. Verhelle
Licensing Consultant

Date

Approved By:



July 19, 2010

Gregory Rice
Area Manager

Date

