



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

April 19, 2010

Robert McLuckie
Alternative Services Inc.
Suite 10
32625 W Seven Mile Rd
Livonia, MI 48152

RE: Application #: AS630305917
Grace Avenue
1916 Grace Avenue
Rochester Hills, MI 48309

Dear Mr. McLuckie:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (586) 228-2093.

Sincerely,

Karen LaForest, Licensing Consultant
Bureau of Children and Adult Licensing
39531 Garfield
Clinton Township, MI 48038
(586) 228-2682

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AS630305917
Applicant Name:	Alternative Services Inc
Applicant Address:	Suite 10 32625 W Seven Mile Rd Livonia, MI 48152
Applicant Telephone #:	(248) 471-4880
Administrator/Licensee Designee:	Robert McLuckie, Designee
Name of Facility:	Grace Avenue
Facility Address:	1916 Grace Avenue Rochester Hills, MI 48309
Facility Telephone #:	(248) 471-4880
Application Date:	12/02/2009
Capacity:	6
Program Type:	MENTALLY ILL DEVELOPMENTALLY DISABLED TRAUMATICALLY BRAIN INJURED

II. METHODOLOGY

12/02/2009	Enrollment
01/07/2010	Application Incomplete Letter Sent
02/16/2010	Contact - Document Received Received licensing documents for original-still need additional documents.
02/17/2010	Application Incomplete Letter Sent
03/16/2010	Contact - Document Received Received licensing documents, need two more documents.
03/16/2010	Application Complete/On-site Needed Consultant called regional director to schedule preliminary inspection.
04/01/2010	Inspection Completed On-site Completed preliminary and final inspection this date.
04/01/2010	Inspection Completed-BCAL Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

Grace Home is a ranch style, brick and vinyl home located at 1916 Grace Avenue in Rochester Hills, Michigan. The home is approximately 2,986 square feet. The home contains a large living room, a family room, four bedrooms, two full bathrooms and a half bathroom, an office area, a dining area, a large kitchen, a laundry room and two furnace rooms. The home is on a slab and there is no basement. The home has an attached garage and a large backyard. The home has public water and sewage through the city of Rochester Hills. The consultant conducted an onsite inspection on April 1, 2010 and noted the facility to be in full compliance with regards to licensing rules and regulations for small group homes (1-6).

Ms. Stephanie Oles, the appointed administrator and Mr. William Mattson, the Regional Director were present for the inspection on April 1, 2010. Mr. Mattson indicated that bedrooms will be utilized for residents as follows:

<u>Bedroom</u>	<u>Measurements</u>	<u>Square Ft.</u>	<u>No. of Residents</u>
Northwest	11' ½" x 8'8 ½"	96.01 sq. ft.	1
Southeast	11' x 11'9" plus 3'5½" x 7'	153.47 sq. ft.	2
Northeast	11' x 11'10"	130.13 sq. ft.	1
Northwest (by kitchen area)	16'3½" x 11'7"	188.64 sq. ft.	2

The home can accommodate six residents in accordance with Rule 400.14409 (2) and (3).

Measurements were taken of the indoor living space. The living room measured 20'7" x 22'6½" or 463.87 square feet; the family room located in the front of the house measured 12'10" x 19'1" or 244.80 square feet; the dining area measured 14'3" x 10'1" or 143.64 square feet. The total square footage of indoor living space is 852.31 square feet, meeting compliance with Rule 400.14405 (1) which is 210 square feet minimum for six residents.

The home is nicely furnished and has new flooring, cupboards, countertops, carpeting, window treatments, new living room, family room, dining room set and bedroom furniture and painting throughout the house. All bedrooms has new twin beds, closets, mirrors, a chair, new dressers, new comforters, bedding, etc. There were dishes, silverware, pots and pans, paper towels and soap for hand washing in the kitchen and the bathrooms. Bathrooms had handrails and non-skid surfacing. The refrigerator and freezer contained thermometers. Poisons and caustics will be in locked cupboards in the garage. Medications will be locked in the laundry room in a free standing cupboard and will be separated by internals and externals for each resident.

A fire safety inspection was conducted by the consultant at the inspection. The smoke detection system was activated and it was audible in all areas of the home. All door locking hardware was noted to be single motion, non-locking against egress on the primary and secondary exits. Bedroom windows opened easily. Interior finish is drywall. Fire extinguishers were mounted on walls on the main floor. The home submitted written emergency procedures for fire, severe weather and medical emergencies. The schematic fire evacuation floor plan was posted with designated exits noted. Emergency telephone numbers are posted by the telephone. An electrical inspection was conducted in February 2010 by Anything Electric, Inc. which noted the electrical upgrades were completed and inspected with approval from the city of Rochester Hills. The water heaters were inspected on January 23, 2010 and were noted to be operating correctly. A heating and cooling inspection was completed on

December 18, 2009 by Colonial heating and Cooling that indicated both furnaces were running fine.

B. Program Description

Alternative Services, Inc. submitted licensing application materials on December 2, 2009 for original license issuance. The application states that the corporation will accept male residents between the ages of 18 and 75 years old, who are traumatic brain injured, mentally ill, developmentally disabled and/or physically handicapped and ambulatory. The home plans on being certified as a specialized program, and plans on entering into contractual agreements with Training and Treatment Innovations and Easter Seals. The proposed capacity is six residents. Mr. Mattson, the Regional Director for Alternative Services, Inc. stated that this is a replacement home for an adult foster care home known as Perry Place located at 129 Birchwood in Troy, Michigan.

The following corporate documents have been submitted to licensing: Organizational Chart, Certificate of Incorporation for Alternative Services, Inc., Articles of Incorporation and Corporate By-Laws, listing of the Board of Directors, Financial Documents, Personnel Policies and Procedures and Job Description.

Mr. Robert McLuckie is the licensee designee authorized to conduct business and make decisions on behalf of the corporation. The appointed administrator is Ms. Stephanie Oles. Ms. Oles submitted verification that she has over a year experience working with the population to be served. She also has provided evidence she is in good mental and physical health via a medical clearance dated January 28, 2010. Ms. Oles provided evidence she is negative for tuberculosis via a chest x-ray dated May 8, 2008. Mr. McLuckie also submitted a current medical clearance dated March 1, 2010 indicating he is in good physical and mental health. A criminal history check was completed on Mr. McLuckie on December 3, 2009 that indicated he is of good moral character. Ms. Oles also had a criminal history check completed on December 3, 2009 indicating she is of good moral character. Ms. Oles also submitted evidence of her high school graduation and verification of all training materials in compliance with Rule 400.14201 (3) and (6).

During the final inspection, Mr. Mattson and Ms. Oles were presented and have made available the following facility records: Program statement; admission and discharge policies; personnel policies and procedures; job descriptions; staff training plan; proposed staff schedule; proposed menus; written emergency preparedness procedures; evacuation plan; floor plan with measurements; standard and routine procedures; refund policy; fee policy; emergency repair telephone numbers; financial documents; lease agreement; and electrical, furnace and water heater inspections.

The employees will transfer from Perry Place home to this home once licensed. Employee files were discussed and the employee files will be reviewed prior to the expiration of the temporary license. The consultant also reviewed with Ms. Oles and Mr. Mattson the necessary resident records required for licensing.

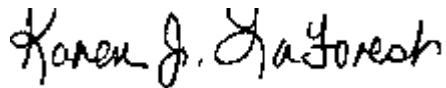
The following documents were reviewed: Resident Information and Identification Record (BCAL-3483); Resident Incident and Accident Report (BCAL-4607); Resident Care Agreement (BCAL-3266); Resident Assessment Plan (BCAL-3265); Resident Medication Record (BCAL-3267); Resident Weight Record (BCAL-3485); Resident Health Care Appraisal (BCAL-3947); Resident Funds Part I (BCAL-2318) and Resident Funds Part II (BCAL-2319); Resident Register; Resident Fire Drills; and Resident Health Care Chronological. Resident Records will be reviewed by the consultant prior to the expiration of the temporary license to ensure compliance with Rule 400.14316 that pertains to resident records.

C. Rule/Statutory Violations

There were no rule violations noted.

IV. RECOMMENDATION

I recommend issuance of a temporary license to this AFC adult small group home for six residents.

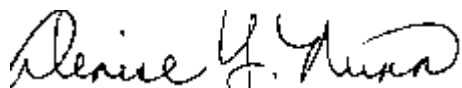


04/19/2010

Karen LaForest
Licensing Consultant

Date

Approved By:



04/19/2010

Denise Y. Nunn
Area Manager

Date