



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

November 23, 2009

Thomas Tortomose
22300 Lanse Street
St. Clair Shores, MI 48081

RE: Application #: AF500302479
Tortomose AFC
22300 Lanse Street
St. Clair Shores, MI 48081

Dear Mr. Tortomose:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 2 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (586) 228-2093.

Sincerely,

Karen LaForest, Licensing Consultant
Bureau of Children and Adult Licensing
39531 Garfield
Clinton Township, MI 48038
(586) 228-2682

enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	AF500302479
Applicant Name:	Thomas Tortomose
Applicant Address:	22300 Lanse Street St Clair Shores, MI 48081
Applicant Telephone #:	(586) 944-9580
Administrator/Licensee Designee:	N/A
Name of Facility:	Tortomose AFC
Facility Address:	22300 Lanse Street St Clair Shores, MI 48081
Facility Telephone #:	(586) 944-9580
Application Date:	05/01/2009
Capacity:	2
Program Type:	DEVELOPMENTALLY DISABLED

II. METHODOLOGY

05/01/2009	Enrollment
05/05/2009	Application Incomplete Letter Sent Current app, 1326 responsible person
05/22/2009	Application Incomplete Letter Sent item 45 on app
06/02/2009	Application Complete/On-site Needed
06/04/2009	Contact - Document Received Licensing file received from Central Office on 6/4/2009.
06/23/2009	Application Incomplete Letter Sent Sent applicant documents needed for licensing.
09/09/2009	Inspection Completed On-site Preliminary inspection conducted.
11/05/2009	Contact - Telephone call received Mr. Tortomose called and stated the remaining licensing documents have been sent. Schedules a final inspection for November 16, 2009.
11/16/2009	Inspection Completed On-site Final Inspection conducted.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

Application for original licensure was submitted on May 1, 2009 by Thomas Tortomose. This is a geographic change of residence and licensee.

A. Physical Description of Facility

Tortomose AFC is a 1400 square foot brick ranch home located at 22300 Lanse Street in St. Clair Shores, MI. The home is an older home located in an established neighborhood off of Harper Avenue between 12 and 11 Mile Roads. The home consists of three bedrooms, a kitchen and dining room area, a living room, an attached garage, a full basement, and two bathrooms. The home has public water and sewage through the city of St. Clair Shores.

Mr. Tortomose submitted a warranty deed of ownership of the above address and is listed as the only owner.

A preliminary inspection was conducted on September 9, 2009 and a final inspection on November 16, 2009. At the final inspection, all rule violations were corrected. The

consultant reviewed all the necessary documents to be maintained in the resident's records as required by licensing with Mr. Tortomose and he was informed the consultant will review the resident records prior to the expiration of the temporary license. Mr. Tortomose agreed to maintain these records and comply with licensing regulations at the final inspection.

Measurements were taken of the home including the residents' bedroom, the licensee's bedroom and the computer room (which in the future could be converted to a resident bedroom) as well as all living space. The living room/dining room measured 17'10" x 13'6" or 240.71 square feet; the kitchenette area measured 9'9" x 5'10" or 56.84 square feet; and the computer room measured 13'4" x 10' or 133.30 square feet, totaling 527.80 square feet, adequate for two residents and the licensee (3 occupants x 35 square feet = 105 square feet). This is in compliance with Rule 400.1427 (1) regarding indoor living space.

Measurements were taken of the bedrooms and are as follows: The Northeast bedroom to be occupied by both residents measured 13'6" x 13'5" or 181.17 square feet, adequate for two residents (requirement of 130 square feet in compliance with Rule 400.1432 (2)). The Southwest bedroom, which is to be occupied by the licensee, measured 13'2" x 10'11" or 143.82 square feet.

The home was neat, clean and nicely decorated. The bedroom furniture will be transferred from the residents' current location. The home has new living room couch and loveseat, tables, lighting, new carpeting, dining room table and new laminate wood flooring with an area rug, sufficient kitchen ware including pots and pans, cups, dishes, glassware small appliances, stove and refrigerator. The refrigerator and freezer were equipped with thermometers. There was also a washer and dryer on the premises and adequate linens, towels and washcloths for resident's use.

Medications for residents will be locked and kept away from food preparation areas. Internals and externals will be separated. Handrails and nonskid bathtub surfacing were located in the bathtub area. The applicant had a waste receptacle with a lid in the kitchen. Caustics and poisons are locked and located in the basement.

A fire safety inspection was completed at the preliminary and final inspections. The smoke detectors were all audible when tested and located by bedrooms, the kitchen, basement, and laundry room area. Interior finish throughout the home is rated class "C" for smoke and fire and the applicant verified that the basement paneling is tongue and groove style, 3/4" pine board fastened to stud framing meeting interior finish requirement and that the ceiling tile is class "A" for smoke and fire. This was evaluated by R.F. Gaddie Building Company in St. Clair Shores. Mr. Tortomose submitted his written emergency procedures for severe weather, fire, and medical emergencies and had them posted in the home. He also has the fire evacuation plan posted. Emergency telephone numbers were also available and posted in the home. An electrical inspection was completed on October 7, 2009 by Filar Electric, Dave Filar, a master electrician (license #621148) who indicated that electrical wiring appeared to be in

excellent condition and that there were no abnormalities noted in the wiring system. A heating and cooling inspection was also conducted by A.S. Contrera that stated the heating and cooling equipment is in safe working condition and all heat exchanges were tested with an electronic carbon monoxide tester and passed satisfactorily. This was completed on August 21, 2009. Mr. Tortomose indicated in writing that the fireplace will not be used. There were no known fire hazards noted by the consultant during her onsite inspections and the fire drill procedure was reviewed with Mr. Tortomose.

B. Program Description

Mr. Tortomose submitted application materials on May 1, 2009 for an original family home license. The application indicates that the home will accept males who are ambulatory, 18 years or older, who are developmentally disabled. The applicants proposed capacity is two residents.

Mr. Tortomose is the primary caregiver, with Ms. Barbara Madej serving as the responsible person several times per week. Mr. Tortomose submitted a physical examination dated October 6, 2009 which indicated he is in good physical and mental health. He had a chest x-ray dated March 19, 2009 which indicated negative results for tuberculosis. Ms. Madej had a physical examination dated August 10, 2009 indicating she is in good physical and mental health and a negative TB test dated September 5, 2008. Criminal history checks were completed on Mr. Tortomose and Ms. Madej on May 5, 2009 and May 21, 2009 respectively that indicated both individuals are of good moral character.

The applicant, Mr. Tortomose, submitted the following documents to licensing: fee policy, refund policy, house rules and visitation policy, emergency preparedness plans, fire evacuation floor plan, floor plan with measurements, home inspections of the electrical, mechanical and construction of interior finish documents, warranty deed and Equifax credit report and personal financial statement of assets on Mr. Tortomose.

C. Rule/Statutory Violations

The facility was in full compliance with the licensing rules for Family Homes (1-6) and the statutory requirements.

IV. RECOMMENDATION

It is recommended that a temporary license be issued to Tortomose AFC family home (capacity 1-4) located at 22300 Lanse, St. Clair Shores, Michigan, 48081, license #AF500302479 for two (2) ambulatory males who are developmentally disabled.

Karen J. LaForest

11/23/2009

Karen LaForest
Licensing Consultant

Date

Approved By:

Denise Y. Nunn

11/23/2009

Denise Y. Nunn
Area Manager

Date