



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING



JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

August 10, 2009

Helen Hench
JARC
Suite 100
30301 Northwestern
Farmington Hills, MI. 48334

RE: Application #: AS630300830
Nusbaum Home
29420 Minglewood
Farmington Hills, MI. 48334

Dear Ms. Hench:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and administrative rules. Therefore, a temporary license with a maximum capacity of 6 is issued.

Please review the enclosed documentation for accuracy and feel free to contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please feel free to contact the local office at (248) 975-5053.

Sincerely,

Sharon King, Licensing Consultant
Bureau of Children and Adult Licensing
Suite 1000
28 N. Saginaw
Pontiac, MI 48342
(248) 975-5086

Enclosure

**MICHIGAN DEPARTMENT OF HUMAN SERVICES
BUREAU OF CHILDREN AND ADULT LICENSING
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: AS630300830

Applicant Name: JARC

Applicant Address: Suite 100
30301 Northwestern
Farmington Hills, MI 48334

Applicant Telephone #: (248) 538-6611

Administrator/Licensee Designee: Helen Hench, Designee

Name of Facility: Nusbaum Home

Facility Address: 29420 Minglewood
Farmington Hills, MI 48334

Facility Telephone #: (248) 539-4616

Application Date: 03/09/2009

Capacity: 6

Program Type: DEVELOPMENTALLY DISABLED

II. METHODOLOGY

03/09/2009	Enrollment
03/10/2009	Application Incomplete Letter Sent re: rec clearance for Christine
03/18/2009	Contact - Document Received rec clearance for Christine
06/16/2009	Contact - Face to Face Met with licensee designee Christine Hench and John McCaffrey, Director of Community Support, to review plans for Nusbaum Home.
06/16/2009	Inspection Completed On-site
07/08/2009	Contact - Document Received Documentation was submitted at the Oakland BCAL office this date.
07/08/2009	SC-Application Received - Original
08/04/2009	Contact – Telephone call received Applicant representative called to schedule final inspection. Scheduled for later this date of 08/04/2009.
08/04/2009	Inspection Completed On-site
08/04/2009	Inspection Completed –BFS Full Compliance

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Physical Description of Facility

This evaluation is based upon the requirements of P.A. 218 of the Michigan Public Acts of 1979, as amended, and the Administrative Rules and Regulations applicable to the licensure of small group facilities (1-6), licensed or proposed to be licensed after 5/24/1994.

The Nusbaum Home is located at 29420 Minglewood in Farmington Hills, Michigan 48334, North of 12 Mile Road, just West of Middlebelt Road. A copy of a warranty deed was submitted to verify that the licensee corporation known as JARC owns the home property.

The Nusbaum Home is a newly built ranch-style house that is located on the North West corner of Minglewood and Middlebelt. The Nusbaum Home was developed with green building design and construction, replacing a prior home that had been torn down and removed from this property. The home is in close proximity to many

resources that include shopping, churches, and recreational facilities. Emergency services are provided through the City of Farmington Hills police and fire departments. Emergency medical services are available through Botsford Hospital. The Nusbaum Home is serviced by municipal water and sewage systems through the City of Farmington Hills.

The Nusbaum Home has an attached garage with parking available in the street as well as in the asphalt driveway at the front of the house. The interior of the home is very spacious and clean and barrier-free for wheelchair accessibility. The home has a basement that houses the furnace and the hot water heater. The basement is not at this time approved for regular resident use although the basement does have a secondary egress and offers extensive space that can be further developed in the future for either regular resident use or for use by a live-in caregiver.

All sleeping and living areas of the home are presently located on the first (main) floor. There are a total of four bedrooms, 3 full bathrooms, a half bathroom, laundry room, a separate room identified as a library or study and a great room that includes a dining area. Two of the resident bedrooms have separate bathrooms and these bathrooms are restricted for use only by the individual occupant of each specific bedroom. The other full bathroom is accessible both for general use though it is located between two other resident bedrooms and is directly accessible from each of these rooms. All the bathrooms are equipped with barrier-free showers. One of the bathrooms is also equipped with a full bathtub.

The great room with dining area and the library room offer well over the required 35 square feet of indoor living space. The great room with dining area offers a total of 428 square feet of living space with the library room offering additional space.

The four bedrooms of the home are sized as follows:

ROOM/LOCATION	DIMENSIONS	AREA/SQ.FT.	CAPACITY
South Bedroom #1	17'3" x 11'9"	203	2
West Bedroom #2	17'4" x 11'9"	203	2
North West Bedroom #3	12'4" x 10'9" + 2'4" x 4'8" (additional space)	143	1**
North Bedroom #4	12'4" x 10'9" + 2'4" x 4'8" (additional space)	143	1**
TOTAL CAPACITY:			6

**Capacity cannot exceed 6. All four bedrooms have the required floor space to accommodate two residents, two of the bedrooms will have to have a capacity of one since the home cannot exceed a capacity of six.

1. Sanitation

At the time of the final inspection on 08/04/2009, the kitchen and bathroom areas were inspected and found to be in substantial compliance with rules pertaining to sanitation. Poisons and caustics will be stored in a secured area not used for food storage or preparation. The home has adequate food storage capacity. The refrigerator and freezer were equipped with thermometers to monitor the temperature of food storage. Water temperature was tested at the time of final inspection and found to be within the acceptable range as defined by rule R 400.14401(2) with a temperature of 118 degrees Fahrenheit as read at a bathroom and kitchen sink. The home also met the minimum requirements regarding food service (R 400.14402) and maintenance of premises (R 400.14403).

2. Fire Safety

The Nusbaum Home has a fully integrated hard-wired smoke detection system to meet the requirements of R 400.14505. The smoke heads are placed as required by the rule and in compliance with current building code requirements. The system is fully monitored and has a battery back-up system. The home also has fire extinguishers located on the first floor and in the basement to meet the requirements of R400.14506. There are two fire extinguishers on the first floor, one outside the kitchen/dining areas and the other in the garage. The home has three primary means of egress from the first floor and all three egresses are constructed to accommodate wheelchairs with approved ramps affording egress through the back exit door and through the garage. All the bedroom and bathroom doors also meet the requirements of R400.14507 with doors that are equipped with positive-latching, non-locking-against-egress hardware.

The interior of the home is of standard lath and plaster finish or equivalent in all occupied areas. The home meets the environmental and interior finish requirements of rules R400.14502, R400.14503 and R400.14504.

A gas forced air high-efficiency geothermal furnace unit heats the facility. The furnace and the gas hot water heater are located in the basement.

The applicant supplied a Certificate of Occupancy issued by the Building Division from the City of Farmington Hills to demonstrate that as of 05/18/2009, the Nusbaum Home structure was found acceptable for use or occupancy in accordance with the city's current codes and ordinances.

At the final inspection on 08/04/2009, the home was found to be in compliance with rules relating to interior finish, smoke detection equipment, fire extinguishers, means of egress, both generally and for bedrooms, heating equipment, flame producing equipment, enclosures and electrical service. Fire safety requirements for special certification were also met with an assured and hard-wired smoke detection system

with back-up batteries and smoke detectors located in all required areas of the home, including the dining/kitchen area and in the library.

3. Required Information

On 03/09/2009, the AFC licensing division received a completed AFC license application signed by H. Christine Hench, licensee designee and administrator, acting on behalf of JARC Corporation, to operate an adult foster care small group home (1-6), at 29420 Minglewood in Farmington Hills. The applicant proposes to provide care to a maximum of six (6) adults with a developmental disability.

A copy of Articles of Incorporation and Amendments to the Articles of Incorporation as well as the corporate by-laws are on file with the licensing division. The documents show that JARC is a non-governmental, Michigan domestic non-profit corporation that was originally established on August 28, 1969 as Parents' Association for Jewish Residential Care. The purpose for which the corporation was formed was to create residential care for retarded adults. On July 7, 1989, the corporation name was changed to JARC (Jewish Association for Retarded Citizens).

An organizational chart has been submitted showing the current administrative structure of the JARC organization as revised in July 2008. The Organizational Chart reflects that the JARC Organization is structured with a JARC Board of Directors, consisting of an Executive Committee and Board Committees, over the Chief Executive Officer who is over the Chief Operating Officer.

As part of the application process, a current revenue and expense trend report was submitted to establish financial capability and stability. This report is a budget for the Nusbaum Home (AFC License # AS630300830). Based on the information submitted, the applicant corporation demonstrates financial capability and stability to operate the Nusbaum Home adult foster care facility.

B. Administrative/Program/Resident Care /Records

1. Program Description

The applicant submitted a copy of the program statement for the Nusbaum Home to the Bureau of Children & Adult Licensing for review and inclusion in the licensing record. The document is acceptable as written. The facility will offer a program for up to six developmentally disabled adults who function in the severe to moderate range of mental retardation and may have other accompanying medical and/or behavioral conditions. As a barrier-free home, the home will be able to accommodate individuals who require wheelchairs. According to the program statement, the program and support services provided to the residents of the Nusbaum Home will include direct assistance, training and supervision with self-care, household chores, recreation, socialization and activities of daily living as appropriate. Individual program plans will be developed for each resident and

integrated with day programs in conjunction with JARC's contracting agency known as MORC, Inc.

Admission and Discharge policies for the Nusbaum Home have been submitted and are approved. They include procedures to be followed. The admission policy describes the population to be served as adults with a developmental disability. Residents will be selected from the JARC waiting list by the JARC Board Placement Liaison. Residents will be screened by the JARC staff person(s) who are familiar with the home. A written assessment will be completed prior to placement. A written plan for persons admitted on an emergency basis will be completed within 15 days of admission. No one will be admitted whose needs for personal care, supervision, protection, services, skills and physical accommodations cannot be met.

The Nusbaum Home expects to be contracted with MORC, Inc. MORC will therefore provide case management services and develop individual plans of care for the Nusbaum Home residents. The Nusbaum Home staff will monitor and oversee the residents' plans of service. Recipient Rights services will be provided through the Office of Recipient Rights. Individuals who are interested in placement in the Nusbaum Home should contact MORC, Inc.

The Nusbaum Home will initially be occupied by six female residents who are presently living at another licensed JARC home known as Blumberg. These residents will be moving into the Nusbaum Home since the Nusbaum Home's barrier-free environment will better accommodate their mobility needs. The residents' bedroom furnishings will therefore be moved over to the Nusbaum Home just prior to the residents' admission on a scheduled move date, pending issuance of the AFC license.

As an MORC contracted provider, JARC has submitted application for Special Certification to continue to provide the specialized services that the residents at the Blumberg (AS630243653) AFC home are already receiving.

2. Applicant

The applicant is JARC, Inc., a nonprofit, Michigan based corporation that was incorporated on 08/28/1969. JARC operates 13 other adult foster care facilities in Oakland county as well as other types of unlicensed, residential settings and programs.

3. Licensee Designee/Administrator

Ms. H. Christine Hench has been acting as a community mental health-trained licensee designee and administrator for JARC since the JARC Board of Directors appointed her to this position on 06/18/2003. Ms. Hench has a Master of Social

Work and a Bachelor of Arts Degree, both obtained through the University of Michigan.

Ms. Christine Hench continues to obtain at least sixteen hours of professional training every year; and she annually provides verification that she remains in good physical and mental health and is free from communicable tuberculosis. An updated Licensing Clearance was obtained on Ms. Hench on 03/19/2009 as a demonstration of her good moral character.

As the appointed licensee designee and administrator, Ms. H. Christine Hench has appointed both John McCaffrey and Joyce Holmes as the responsible persons to act in her absence. For the Nusbaum Home, John McCaffrey is primarily responsible to act in her absence with Joyce Holmes as an alternate in his absence.

4. Staffing plan, Proposed Ratios, Staff Training and Competencies

JARC has submitted a proposed staffing pattern that has been included in the licensing file. The proposed staffing pattern identifies three shifts with one staff to service six residents on each of three shifts and additional staff to be added as residents' needs may require. The proposed staffing pattern appears to meet the requirements of Rule 400.14206.

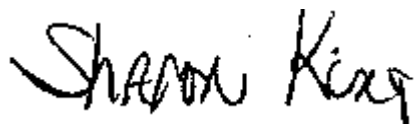
The licensee has previous experience with administrative rules governing the hiring and training of employees and maintenance of employee records. These were again reviewed with the licensee designee to assure conformity.

Technical assistance was provided to the applicant on Act and administrative rule requirements related to assessing the good moral character of any person who provides care to residents. The applicant provided a description of the process used to determine good moral character. Further, the applicant was informed of the prohibition against hiring persons with specified criminal convictions as identified in Section 34a and 34b of PA 218, as amended.

IV. RECOMMENDATION

It is recommended that a temporary license is issued for this adult foster care small group home facility known as Nusbaum Home with a capacity of six (6) developmentally disabled adults.

This consultant also recommends issuance of temporary Special Certification to Nusbaum Home for the developmentally disabled. The temporary license and certification will be in effect for a six (6) month period.

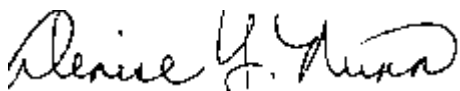


8/06/2009

Sharon King
Licensing Consultant

Date

Approved By:



8/10/2009

Denise Y. Nunn
Area Manager

Date